



Meeting of the Burnley Borough Council

To be held at 6.30 pm on
Wednesday, 27th September, 2023



Sir or Madam,

Notice is given of a MEETING of the COUNCIL of the BOROUGH OF BURNLEY to be held at MECHANICS THEATRE, BURNLEY on

**DATE: Wednesday, 27th September, 2023
starting at 6.30 pm**

To transact the business specified below.

**Catherine Waudby
Head of Legal and Democratic Services**

Members of the public may ask a question, make a statement, or present a petition relating to any matter for which the Council has a responsibility or which affects the Borough.

Notice in writing of the subject matter must be given to the Head of Legal & Democratic Services by 5.00 pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall, Manchester Road or from the web at: <http://burnley.moderngov.co.uk/ecCatDisplay.aspx?sch=doc&cat=13234> . You can also register to speak via the online agenda. Requests will be dealt with in the order in which they are received.

All Full Council meetings are livestreamed on the Council's [Youtube Channel](#)

Due to limited space in the venue members of the public wishing to observe the meeting are advised to watch the live stream on Youtube. Priority will be given to those who have registered to speak if seating capacity is exceeded.

A G E N D A

1. Minutes of the Last Meeting 7 - 10
To receive, as read, the Minutes of the proceedings of the last Full Council meeting, held on 19th July 2023 and to confirm them or otherwise.
2. Declarations of Interest
To receive any declarations of interest.
3. Mayor's Communications
To receive communications (if any) from His Worshipful the Mayor.

4. Public Question Time

To receive questions, statements or petitions (if any) from members of the public.

5. Motions to Council

- a) Motion to Remove the Two Child Benefit Cap 11 - 12

6. Items for Decision by the Council

Financial Decisions

- a) Revenue Monitoring Report 2023/24 Quarter 1 13 - 26
To consider for approval the latest revised net budget and the net transfers from earmarked reserves.
- b) Capital Monitoring Report 2023/24 Quarter 1 27 - 40
To consider for approval net capital budget changes and the proposed financing of the revised capital budget.
- c) Treasury Management Activity 2023/24 Quarter 1 41 - 52
To endorse the quarterly update on the Treasury Management Strategy 2023/24.
- d) Revenue Budgets 2024-27 - Latest Position and Savings Proposals 53 - 68
To consider for approval further proposed savings to assist in balancing the 2024/27 revenue budgets.
- e) Climate Action Fund: Burnley Green Activities Project 69 - 70
To consider for approval the establishment of budgets.

Constitutional Decisions

- f) Constitutional Updates, Reporting and Appointments to Committees 71 - 80
To note recent waivers of call-in, note changes to the political balance of the Council and approve consequential changes to membership of committees, and approve changes to the Scheme of Delegation.
- g) Substitute Scheme for Disabled Members 81 - 106
To consider a scheme to allow the use of substitute members to Committees by disabled members.

- h) Parental Leave Policy 107 - 114
To consider the adoption of a parental leave policy for elected members.
- i) Review of Key Decision Threshold 115 - 124
To consider raising the financial threshold for Key Decisions in line with the Standing Orders for Contracts.
7. Reports from Committee Chairs
- a) Report from the Chair of Scrutiny 125 - 126
- b) Report from the Chair of Audit & Standards 127 - 128
- c) Report from the Chair of Development Control 129 - 130
- d) Report from the Chair of Licensing 131 - 132
8. Strategic Plan Progress Reports 133 - 158
To consider progress against the Council's Strategic Commitments.
9. Questions
To deal with questions (if any) relating to matters not contained in the Minutes before the Council and of which notice in writing has been received in accordance with Standing Order No. 10(2).
Councillor Attendance

Please use the link below to access Councillor attendance records. You can refine your search by time or by committee.

<http://burnley.moderngov.co.uk/mgUserAttendanceSummary.aspx>
10. Exclusion of the Public
To consider the exclusion of the public from the meeting before discussion takes place on the following item(s) of business on the grounds that in view of the nature of the business to be transacted if the public were present there would be a disclosure to them of exempt information within the meaning of Schedule 12A of the Local Government Act 1972.
11. Items for Decision by the Council
- a) Replacement of Fitness Equipment at St Peter's and Padiham Leisure Centres 159 - 164
To consider for approval the establishment of a new budget in the 2023/24 Capital programme.

b) Building Control IT Procurement

165 - 166

To seek approval to procure a new IT system for the building control service.